



**WEST MOBERLY FIRST NATIONS**

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## **Call for 2025-2026 WMFN Janitorial Contract Bids**

**Deadline: 2:30PM MST March 27, 2025 deadline is  
extended due to some changes**

**Contract Terms: April 1, 2025 – March 31, 2026**

### **Available Janitorial Contracts:**

1. Administration Building.
2. Health Centre.
3. Chief & Council Building, and
4. Dakii Yadze Centre.
5. Culture Building

### **Contract Information:**

WMFN is looking to hire highly motivated individual(s) on a contract basis to provide custodial services for five administration buildings. Bids must be submitted separately for each building of interest. WMFN will accept all bids and bids may be submitted on more than one building. The successful individual must have a valid BC Driver's License and their own transportation including valid ICBC insurance. Bid packages will be available at WMFN Admin Reception for any interested parties. Please call ahead to schedule an appointment with Reception to pick-up package.

### **Bids *must* Include:**

1. Contact Information (name, address, and telephone numbers);
2. Photocopy of Drivers License;
3. Photocopy of valid ICBC documents;
4. Photocopy of valid WHMIS 2015 certification;
5. Current Criminal Records Check; and
6. Bid price for the building bid on **with 2 annual deep clean**
  - a. Bid submission must clearly identify specific building contract.

## **Submitting Bids:**

Please submit bids to Operations & Maintenance Manager by 2:30 PM MST on March 31 , 2025 by either:

1. Dropping off in person at WMFN Administration Reception
2. To [drobertson@westmo.org](mailto:drobertson@westmo.org)

*\*NOTE: The contracts will not necessarily be awarded to the lowest bidder.*

## **Bid Review and Awards:**

Bids will be opened on April 1, 2025 at 2:30PM MST.

All bids will be reviewed following that meeting, using a bid scoring system, by a Contract Bid Review Committee, and the successful candidate will be contacted before April 4, 2025 for the invitation to attend a meeting to sign the new contract(s).

For additional information, please contact:

WMFN Operations & Maintenance Manager, Darren Robertson:

- Phone 250-788-3663 or
- E-mail [drobertson@westmo.org](mailto:drobertson@westmo.org)