

Child & Family Services Jurisdiction Project - Terms of Reference

1. Role/Purpose

The role of the West Moberly First Nations (WMFN) Child and Family Services (CFS) Project Team will provide strategic direction and leadership to support the process required for WMFN to enact their own laws regarding child welfare including prevention and cultural supports, family services, and child protection.

The CFS Project Team is set out to:

1. Define WMFNs priorities for its children and families
2. Clarify how programs & services achieve WMFN goals
3. Identify how to measure the progress and success of WMFN efforts
4. Identify where gaps in services exist and how to fill them
5. Review laws, policies, service delivery models, fiscal models, and other documents to ensure input reflects the West Moberly worldview, priorities, and aspirations for children

2. Term

This Terms of Reference is effective from July 5, 2023 for a one year term or until terminated by written agreement between the parties.

3. Membership

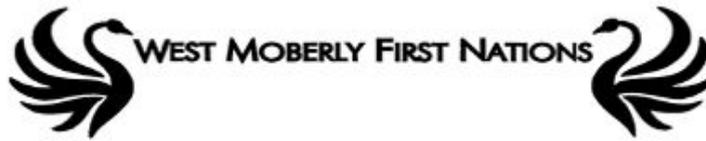
The Project Team will comprise:

- Kathy Waddell, Principle Consultant, Kaniikaniit Consulting
- Gaileen Flaman, Consultant, Kaniikaniit Consulting
- Crystal Jack, Consultant
- Clorisa Bigfoot, Health Manager, WMFN
- Connie Davis, WMFN Band member
- Norleen Brown, WMFN Band member
- Theresa Davis, Council member, WMFN Band member

4. Roles and Responsibilities

This advisory group is accountable for:

- Supporting the project
- Defining the outcomes
- Providing advice and direction
- Making decisions
- Resolving issues
- Receiving status updates
- Encouraging the Project Lead



Team members will commit to:

- attending all scheduled Project Team meetings
- wholeheartedly championing the Project within and outside of WMFN reserve
- sharing all communications and information across all Project Team members
- making timely decisions and taking action so as to not hold up the Project
- notifying members of the Project Team if any matter arises which may be deemed to affect the development of the Team

Team members will expect:

- that each member will be provided with complete, accurate and meaningful information in a timely manner
- to be given reasonable time to make key decisions
- to be alerted to potential risks and issues that could impact the Project as they arise
- open and honest discussions
- ongoing 'health checks' to verify the overall status and 'health' of the Team

5. Meetings

All meetings will be chaired by the Project Lead

A meeting quorum will be 3 members of the Team excluding consultants

Decisions are made by consensus. If not possible, Project Supervisor makes final decision

Meeting Agendas and Minutes will be provided by Kaniikaniit Consulting. This includes:

- preparing agendas and supporting documents
- preparing meeting minutes and information

Meetings will be held monthly via ZOOM and/or at the Health Centre when in community

Working groups may be established to support focused discussions and parts of the project. If required, working group meetings will be arranged outside of these times at a time convenient to the members.

6. Remuneration

The project team members will be compensated for their time. The remuneration rate is \$50.00 per hour plus travel expenses where applicable.

7. Amendment, Modification or Variation

This "Terms of Reference" may be amended, edited or modified in writing after consultation and agreement by the Project Team members.