



West Moberly First Nations

Box 90, Moberly Lake, BC V0C 1X0
P:(250) 788-3663 westmo.org



Je aa haanach'e:

Re: West Moberly Invitation to Submit an Expression of Interest to prepare a 5-year Health Plan

West Moberly First Nations (“**West Moberly**”) is a Treaty 8 Nation located in Northeast British Columbia. West Moberly has a membership of over 365 people with roughly 140 living in our community.

West Moberly is inviting interested parties to submit an expression of interest (“**EOI**”) to create a five-year health plan (the “**Plan**”) that will guide West Moberly in the successful service delivery of health and wellness initiatives.

Purpose & Objectives: We invite talented facilitators and planners to bring their skills to West Moberly to facilitate a series of engagement sessions, focus groups and meetings to collect data and information for an informed, inclusive, and useful health and wellness plan.

Key Components of the Plan: Our Plan must include an introduction to our community and the Plan, the health and wellness vision, goals, context objectives and initiatives of the Plan, a budget including expenses and revenue, a description of the monitoring and evaluation process, and a Communicable Disease Emergency Plan.

Qualifications and Experience: We are seeking a professional or team who is committed to a collaborative relationship with West Moberly. Desired credentials, capabilities, and qualifications include:

- Experience working with First Nations Health Authority Planning Process
- Understand the funding process in which First Nations operate
- Understand how non-medical factors such as, Social Determinants of Health and Intergenerational Trauma can influence the Plan
- Review existing plans, information, and data, to compile information to help inform the new Plan.
- Participation in meetings (remotely) with the Health Manager and Health Staff during the planning phase (likely 1-3 meetings).
- Participation in Community Events to provide engagement.
- Participation in Community Review Process, which includes at least (1) meeting with Chief and Council.
- Preference will be given to those with experience working collaboratively with Indigenous groups in community engagement events, please highlight if you have this experience, particularly with West Moberly or with Treaty 8 Nations

Responses:

Interested parties are requested to submit their EOI by email to Clorrisa Bigfoot, Health Manager at healthmanager@westmo.org.



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Information provided by interested parties should include:

- Introduction - summarize any unique experience, skill sets, approaches, or understanding of the scope of work that you think would be relevant
- Respondent Profile - identify relevant background, education, and lived or worked experience relevant to this role
 - In this section, proponents are invited to self-identify their relationship to West Moberly or another Indigenous community
- Experience - identify your experience with similar projects
- A fee breakdown for this work including travel costs, outlining assumptions and limitations of work
- Staff resources available for this work – please provide your CV (and/or the CV of any team members available for or assisting with this work); and
- References.

Conflict of Interest:

Respondents are asked to disclose in their EOI any actual or potential conflicts of interest and existing business relationships they may have with West Moberly.

Submission deadline:

As this may be the only posting to submit an EOI, interested respondents should provide their response via email **by 4:30 pm (PST) on Thursday August 3rd, 2023**. Any response received after this date may not be considered.

Additional Information

For more information, please contact Clorrisa Bigfoot, Health Manager, by email at healthmanager@westmo.org.

Not a Solicitation Process

Note that this is not a tender process, nor a request for proposals, but only an inquiry as to the availability for this type of work. West Moberly will not necessarily invite offers, or enter into contracts, and may not post any future ads related to this request.

Wuujo aasana laa,

Clorrisa Bigfoot
Health Manager
West Moberly First Nations

CC: Dan Hardy, Director of Operations