



The West Moberly First Nations is located a 35 minutes drive/40 kms northwest of Chetwynd, BC, at the west end of Moberly Lake. The area is surrounded by the lake and rivers, trees and mountains. Our community values its mission which is to positively enhance the procession of West Moberly First Nations ethics with respect, honesty, fairness, integrity and self-motivation by promoting open communication with members, Chief & Council and staff. This position is open to members and non-members.

Reclamation Coal Coordinator

About the position

The Reclamation Coal Coordinator is responsible for researching, monitoring and documenting the reclamation of coal sites on West Moberly First Nations land to ensure land is returned to an ecological condition capable of supporting optimal practice of Treaty rights (Not its original state). This position will work out of the WMFN Lands Office and will require some travel to partner sites.

Consultation

- Coordinate and play a leading role in the consultation processes with industry operators who have altered WMFN land.
- Review reclamation plans of industry operators.
- Keep accurate reports on land size using GIS reports and information from Environmental Monitors.
- Work with Biologists and Environmental Monitors to ensure environmental sensitive areas are marked and recorded.
- Coordinate meetings with industry as well as with members to inform on use of land.
- Work with Nursery to grow and develop plants and forestry materials need to restore land.
- Develop workplans with operations team to reforest, plant and bring back land ecological condition capable of supporting optimal practice of Treaty rights (Not original state).

Reclamation Administration

- Develop, review, and coordinate regulatory guidelines of coal reclamation projects to ensure that to the extent possible land is returned to its natural state.
- Monitor timeframes for regulatory process, track application and alert appropriate staff of key dates and deadlines.



- Maintain quarterly regulatory reports to document and track all regulatory submissions as a reference tool for staff, Land Use Manager and Chief and Council.
- Ensure regulatory records, including technical submissions and statements of concern are maintained and are accessible.
- Maintain records from industry on location, status of work, coal removed, and completion dates of projects.
- Review applications comments and mitigation program.

The Successful Candidate

Your toolkit will bring:

- Self motivation with strong interpersonal and communication skills.
- A positive outlook on work and life balance and can put a plan together that ensures objectives are met.

Education and Work Experience:

- Post-secondary education and/or formal training in administration, environmental studies, First Nations Land Studies, GIS. If no post-secondary education, a willingness to take courses related to this work.
- Understanding of First Nations Governance and Land Use policies for WMFN.
- At least three years' experience writing reports to create and present data reports, with intermediate Microsoft office skills.
- Understanding of WMFN culture.
- Valid driver's license.

Knowledge, Skills and Abilities:

- Working knowledge of GIS mapping software.
- Clear and concise phone manner and communication style both verbally and in writing.
- Demonstrated organizational skills to effectively prioritize workload and meet deadlines.
- Effective interpersonal and leadership skills and the ability to maintain effective working relationships.
- Ability to handle confidential information with tact and discretion.
- Demonstrated ability to work effectively, independently and as part of a team.
- Knowledge of First Nation communities or organizational structure an asset.

How to Apply

Interested applicants may submit a letter of interest, outlining their experience and interest in this role by no later than August 20, 2021 to: jobs@westmo.org.