



**Lawn Maintenance Crew, \$18.00 per hour for up to 19 weeks  
4 (four) positions available**

The West Moberly First Nations (WMFN) is located at 35 minutes' drive/40 kms northwest of Chetwynd, BC at the west end of Moberly Lake. The area is surrounded by the lake and rivers, trees, and mountains. Our community values its mission which is to positively enhance the procession of West Moberly First Nations ethics with respect, honesty, fairness, integrity, and self-motivation by promoting open communication with members, Chief & Council, and staff. Preference will be given to applicants who are WMFN members and community residents. Applicants must be 15 years old to apply and have a valid Social Insurance Number.

**About the position**

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The successful applicants will be exposed to a variety of lawn and infrastructure maintenance duties.

**Responsibilities:**

- Comply with submission of:
  - Criminal Records Check, including Vulnerable Sectors.
  - Current driver's License and Driver's Abstract.
  - Copy of Carpenter's Red Seal Certificate and any other current safety tickets and certifications.
- Take direction from Operations & Maintenance Supervisor and Operations Maintenance Assistant.
- Advise Operations & Maintenance Supervisor and/or Assistant of any deficiencies within the Lawn Maintenance Program as noticed
- Keep inventory of supplies and request replenishment as needed.
- Assist in the repair of minor damages and conduct regular maintenance to lawns, grounds and lawn maintenance equipment and tools.
- Provide quality control of the Community's assets and services to its members.
- Other infrastructure operational duties as requested.
- Participate in safety meetings each morning.
- Participate in all job training and safety training opportunities as required for the position.

**Maintenance**

- Repair minor damages and conduct regular lawn maintenance to housing, building lots and grounds.
- Assist with determining solutions to situations that arise.
- Other operational infrastructure duties as requested.



### **Community Buildings and Grounds**

- Mow community lawns, clear weeds & garbage and clean out culverts and ditches. Keep fire hydrant areas clear and accessible.
- Maintain community grounds such as community park areas and infrastructure, fences, ditches, etc.; and
- Other maintenance as requested.

### **WMFN Vehicles, Small Engines and Equipment**

- Check and maintain small engines.
- Sharpen and replace saw blades and whipper-snipper strings on lawn equipment as required.
- Ensure vehicles and machinery receive regular service and maintenance, and are equipped properly for service use; and
- Perform vehicle and machinery pre-trip and post-use inspections.

### **Other duties**

- Pick up and delivery lawn maintenance goods and supplies to and from town and other locations as requested.
- Assist summer students by showing how to properly operate band equipment in accordance with WorkSafe BC.

### **The Successful Candidate**

We are looking for someone interested in becoming a lawn and grounds maintenance professional, who has strong desire to learn new skills in lawn and grounds maintenance and general labourer type work. Would also prefer someone interested in learning about small engine maintenance and repair. You will preferably have experience working in a First Nations community with knowledge of cultural practices or a keen interest in the culture.

### **Your toolkit will bring:**

- Self motivation with strong interpersonal and communication skills.
- Good work ethic.
- Basic knowledge of small engine repair (lawnmower, etc.), lawn/garden tractor-type mowers, whipper-snippers, shredder/mulchers, etc.
- Operation of basic hand tools (drills, etc.).



**Qualifications/Education:**

- Grade 10 completion or an equivalent combination of education and experience
- The following safety certificates are desired, but not essential, as training may be provided:
  - WHMIS 2015 certificate.
  - Transportation of Dangerous Goods.
  - Hazard Awareness.
  - Workplace Violence.
  - Lock Out/Tag Out.
  - Emergency First Aid w/ CPR.
  - Ground Disturbance.

**Other:**

- Possess Valid driver's license and clean driver's abstract.
- Comply to Criminal Record Check, Vulnerable Sector.

**How to Apply**

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Interested candidate can email their cover letter, including salary expectation, along with a resume in a single word or PDF file, as soon as possible and by no later than May 12, 2021 to [jobs@westmo.org](mailto:jobs@westmo.org).

We thank all applicants for their interest, however only individuals selected for an interview will be contacted.