



Health Department Manager

About the position

The Health Manager is responsible for developing, planning, administering, and evaluating the departments plans, budgets, programs, policies, activities and projects. The Health Manager will also work closely with outside community support service organizations to ensure program delivery for families and individuals is available to the community of WMFN.

Leadership

- Provide leadership and direction to planning, organizing, implementing, maintaining, and evaluating culturally relevant and safe health and wellness programs and services.
- Ensure in-depth involvement in health provision to deliver culturally relevant and safe health services and treatment to community members.
- Promote community health, First Nations concepts and traditions regarding wellness, and a healthy way of being.
- Advocate for the health and wellness needs of the community.
- Coordinate intervention, directly or indirectly, in emergency, trauma and crisis situations.
- Provide leadership and mentorship to direct reports, including recruitment and selection, training, and performance management, and follow all human resources policies, etc.

Planning

- Lead, evaluate and monitor Nation-based community health and wellness plans, including both existing and emerging health and wellness needs, incorporating input from community and other health system professionals.
- Plan for existing and emerging health and wellness needs, including soliciting input from the community and other health system professionals resulting in the development of Nation-based community health and wellness plans.

Program Delivery and Support

- Oversee all programs and ensure effectiveness in delivery by staff:
 - Referral work and post treatment follow up.
 - Interpretive services for clients to health personnel.
 - Monitor delivery of Home Care.
 - Delivery of services for community elders.
 - Act as a catalyst to help the community resolve issues and concerns.
 - Indigenous Service Canada (ISK) Social Development programs.
- Oversee initiatives to promote individual and community wellness.



- Encourage personal development that considers the individual's emotional, physical, mental and spiritual aspects.

Program Management

- Develop annual work plan and budgets that are designed to meet the needs of the community as well as comply with funding agency specifications, regulations and funding limitations.
- Develop, implement, and evaluate:
 - First Nation Health Authority Plan
 - Ministry of Children contract and Family Community Plan
 - ISK Social Development Plan.
- Organize and host community health and wellness events and engagements.
- Liaise with justice program to coordinate services for those incarcerated or dealing court issues.

Liaison with Various Health Support

- Liaise with Saulteau First Nations Health Program, Tansi Friendship Centre Drug and Alcohol Program, Northern Health Authority and Northwinds Healing Center and NHA Mobile Support Mental Health and Wellness team.
- Liaise with health care professionals within and outside the community, agencies, and various available medical services support.
- Advocate with health support services, such as NHA, hospitals and other health authorities.

Financial Management and Funding

- Oversee and monitor daily/monthly financial management of programs and complete all required documentation related to programs on a monthly basis.
- Ensure financial management of programs and services including all financial accountabilities and funding requirement compliance.
- Prepare and monitor work plans, including reporting through regular and annual reports.
- Report any environmental community health issues as they arise, making recommendation for remediation.

The Ideal Candidate

You will have a degree in Health Science, Health Care Management, Social Development, Nursing, or related health science management degree and or 5 plus years health and wellness program management. In addition, experience working within a First Nations Community is preferred, along with an understanding of their traditions, culture and history.

A combination of experience and education will be considered and there is a willingness to train.



You will have demonstrated knowledge of:

- First Nations and Inuit Health Branch (FNIHB) policies and programs.
- Health and Community Services Programs, Ministry of Child and Family Services and Justice issues.
- First Nations community dynamics in relation to outside industry, organizations, and other communities.

We are looking for a strong leader who can bring their team together to work with the Nation and its members to strengthen the wellness and long-term health of the community.

What We Offer

An opportunity to work and live in a beautiful and inviting community. The successful candidate may choose to live in the Moberly Lake, Chetwynd, or Hudson Hope areas where real estate is affordable, and the schools are welcoming. Full time employment, along with a comprehensive salary, RRSP program and benefits package as well as a relocation package are available. The successful candidate will participate in the “bi-weekly Friday-off” office timetable and, upon completion of the required probationary period, also enjoy the added bonuses of two weeks paid time off at Christmas and other cultural holidays along with the opportunity to participate in the West Moberly community and culture.

How to Apply

Interested candidate can email their cover letter, including salary expectation, along with a resume, as soon as possible and by no later than April 30, 2021 to jobs@westmo.org